**Minutes**

Date

**Participants:**

|  |  |  |
| --- | --- | --- |
| Role | Name | Present |
| Tutor | Qin Zhao | x |
| Project Leader | Redzhep Molaahmed | absent |
| Project Member | Son Duong | x |
| Project Member | Imran Touqi | x |
| Project Member | Dean Selivestrov | x |
| Project Member | Huy Bui | x |
| Project Member | Abraham Ackom-Mensah | x |

**Questions:**

**Part 1: Feedback for last week deliverables**

Project plan final version: overall it looks good, few remarks

* Remarks:
* Different fonts used in the document
* Suggestion: Project goal: provide a product -> give a name to that product, suggest: fire extinguisher optimizing application,...
* To do: Miles stone: changes week 2 to week 12, week 10 is gone so now it is week 9.

Concept version iteration 1: clearly stated, few remarks

* Remarks:
* Do more decision
* Filling in everything (work division).
* Divide the team into 3-3, design team and developing team
* Week 7 is too heavy in the proposal, think about splitting the works
* Focus on finish iteration 1.

URS: Some remarks

* Remarks:
* could have no1 go-to must-have
* could have no2 could be gone
* Use case number 1 of people -> suggestion: each room have a different number of people and specify room type ( load the map in simulation before running the app - where is the load button?)
* Use case number 2 ( think about it pause and resume, should we keep it for iteration 1?) -> suggestion UI needs to be done. error is good

**TO DO**

* Get to more detail description on all documents.
* Next meeting: more detail iteration planning and URS, see how to split up the tasks.
* Modify use cases and functional requirement according to tutor’s suggestions.
* Filling work division on iteration 1 document
* Split team in 2. (3 design and 3 coding)